

DD/R-361-63

5 March 1963

MEMORANDUM FOR: Chief, Administrative Division/OSA

SUBJECT: Adjustment of Positions - Budget and
Finance Branch/OSA

1. The original and one copy of the attached memorandum prepared by your office was forwarded to the Comptroller with a memorandum from me supporting the grade structure requested by the DAD/OSA. I handled it this way rather than have Dr. Scoville sign on the approval line for the simple reason that I knew there was in the possession of the Comptroller a memorandum from the Chief, Salary and Wage Division, which did not support the statement in Paragraph 3 of your memorandum. Because of this, I have had additional discussions with the Deputy Comptroller as well as the Salary and Wage Division, and have mutual agreement that the individual jobs will stand on their merit without any regard to recent changes or any other circumstances.

2. Attached is a copy of the covering memorandum that I sent to the Comptroller.


Executive Assistant
Deputy Director (Research)

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Attachments
As stated

Distribution:
Orig & 1 - Addressee
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ORIGINAL DOCUMENT MISSING PAGE(S):

attachment